



Simple Living Farmers' Market / Spring Grove Market is owned and operated by Spring Grove Area Chamber of Commerce. It is open every Wednesday beginning the week of Syttende Mai through the end of August from 4:00 - 7:00 p.m. at Viking Memorial Park in downtown Spring Grove.

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Mission Statement

The mission of The Simple Living Farmers' Market/Spring Grove Market is:

- To provide a welcoming and well-organized space where growers, vendors, and consumers can meet and purchase fresh and locally grown food, locally produced items, hand-crafted items, and other product and service represented items.
- To strengthen the relationship of our area's farmers, producers, vendors, crafters, and the community.
- To help promote our town as a place to visit and enjoy.
- To promote and inspire in our customers and vendors a lifestyle of healthy eating, creating, learning, and living while encouraging customers to shop local.

Bylaws

ARTICLE I. NAME

The name shall be Simple Living Farmers' Market/Spring Grove Market.

ARTICLE II. ELECTION PROCEDURES

One vote per approved vendor application.

If a vacancy occurs on the Governing Board, the remaining Board members shall fill the vacancy by appointment until the next Annual Meeting at which time membership shall elect someone to complete the remainder of the term.

ARTICLE III. GOVERNING BOARD

The Spring Grove Market will be governed by the Spring Grove Area Chamber of Commerce Board of Directors.

ARTICLE IV. ROLES AND DUTIES OF THE MEMBERS AND GOVERNING BOARD

The Governing Board shall consist of the Spring Grove Area Chamber of Commerce Board of Directors. The Governing Board shall set the policies of the organization. This includes setting the rules, location, hours of operation, dues and/or fee structure, and membership requirements and enforcement procedures.

ARTICLE V. MEETINGS

The Governing Board will set its own meeting times and can call all vendors into session as needed.

Previous vendors will be notified one month prior to the opening of the market in the spring with any updates and rates. A season wrap-up email will be sent to all participating vendors within six weeks of the closing of the market in the fall. The Governing Board will present an Annual Report at the Chamber's Annual Meeting.

A quorum shall consist of 50 percent of the Governing Board plus one. Decisions requiring a vote will be made by a majority vote of those in attendance.

ARTICLE VI. AMENDMENT PROCESS

Amendments to these bylaws can be made by the Governing Board as needed. Participating vendors will be notified of these changes in a timely manner.

ARTICLE VII. CONFLICT RESOLUTION

Conflict resolution shall follow these steps:

1. Written documentation regarding the conflict shall be presented to the Governing Board.
2. The Governing Board presents the information for resolution at a special meeting and will resolve the issue.

Market Rules and Information

1. Only a vendor who has completed his/her application and paid either the \$15 single session fee or the \$45 seasonal fee is allowed to sell products at the market. The fees grant the vendor the use of space needed for their products. This policy will be reviewed annually. The one-time fee will be applied towards the seasonal fee. Fees are non-refundable. Vendor application checks should be made out to SGACC.
2. No brokering is allowed.
3. Vendors must clean-up waste and refuse from their space.
4. Each vendor is responsible for his/her own setup. All equipment needed for the booth will be the responsibility of the vendor (tables, signs, chairs, scales, etc.). No equipment is furnished by the Spring Grove Market. Creativity and cleanliness are encouraged. If electrical power is needed, please notify the Chamber as options are limited.
6. Hours of the market are every Wednesday of each month (mid-May through August) from 4:00 to 7:00 p.m.
7. All market sales begin at 4:00 p.m., no early sales. Market vendors are encouraged to stay for the entire allotted time.
8. The Market will be in Viking Memorial Park (not on Maple Street). Vendors may park temporarily along the right-hand side of Maple Drive (the one-way street, parallel to the park) to unload their items into the park. Once unloading is complete, please move vehicles to street parking further away from the park leaving plenty of space for attendees. Vendors may not drive into the park.
9. There is to be respect shown for each vendor's prices. Pricing is set by each vendor.
11. Products must comply with all rules and regulations as required by the State of Minnesota.
12. General liability insurance has been obtained for the market. Individual vendors may obtain their own additional product liability insurance.
13. Craft vendors, product and service reps are welcome. NO secondhand merchandise purchased retail items may be resold at the vendor booths at the Spring Grove Market.
14. All items for sale are subject to Governing Board approval.
15. The Governing Board reserves the right to remove a vendor from market participation if market rules are not being followed, even mid-season, and conflict resolution procedures are not successful.
16. Vendors selling homemade food products are responsible for following the Minnesota Cottage Food Law requirements and must display their certificate in their booth as well as when required on food items.
17. Vendors selling products subject to Minnesota State Sales Tax are responsible for following all sales tax requirements.
18. All vendors are required to wear a shirt, shoes, and pants/shorts during the market hours. This includes during the set-up and take-down.
19. NO pre-sales will be permitted prior to the market opening at 4:00 pm.
20. Most weeks, the Chamber will have a booth. Please bring any payments and questions to our booth.

Requirements for vendors selling homemade food products:

All cottage food producers must follow the Minnesota Cottage Food Law requirements which include:

- o Registering with the Minnesota Department of Agriculture (MDA) each year before selling food under the cottage food exemption, regardless of the amount of food sold.
www.mda.state.mn.us/food-feed/cottage-food-producer-registration
 - Tier 1: For gross annual sales of \$7,665 or less, complete an online training and exam each year before registering or renewing (no cost).
 - Tier 2: For gross annual sales of \$7,666 - \$78,000, take an approved food safety course once every three years while actively selling cottage food.
- o Selling ONLY non-potentially hazardous foods and home-canned pickles, vegetables, or fruit with a pH of 4.6 or below.
- o To reach the correct pH level the product must be either water-bath or pressure-canned by the vendor.
- o Label products with your full name OR business name, address OR cottage food registration number, the date on which the food was produced, the ingredients (including potential allergens for human foods) and the statement, "These products are homemade and not subject to state inspection".
- o Vendors must also display a sign in their booth that "These foods are homemade and not subject to state inspection."
- o Vendors selling homemade food products must complete the Minnesota Cottage Food Law certification and display their completion certificate in their booth.

Additional note: All vendors participating in the Spring Grove Market will be required to follow these rules and guidelines. If a vendor repeatedly disregards these rules, they understand that at the discretion of the Governing Board, they may no longer be permitted to attend the Spring Grove Market as a vendor.

Updated 3-2025

CHAMBER CONTACT INFORMATION

PO Box 452 | Spring Grove MN | 55974

SpringGroveAreaChamber@gmail.com

SpringGroveAreaChamber.com

Facebook: SGAreaChamber

507.498.2022 (leave a message)