

Simple Living Farmers' Market



The Mabel Market is located on south side of Highway 44 in Joe's Pizza Palace and Pub parking lot a half mile east of the Hwy44/43 intersection in Mabel. The Market is open the third Saturday of each month from June to October 8:30 to 11:30 am. The Spring Grove Market is open the first Wednesday of each month from June to September plus May 15th from 4:00 to 7:00 pm at the Viking Memorial Park.

Simple Living Farmers' Market

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Mission Statement

The mission of The Simple Living Farmers' Market is:

- To provide a welcoming and well organized space where growers, vendors and consumers can meet and exchange fresh and locally grown and produced food and other products and crafts.
- To strengthen the relationship of our area's farmers, producers, vendors and communities.
- To help promote our towns as places to visit and enjoy
- To promote and inspire in our customers and vendors a lifestyle of healthy eating, creating, learning and living.

Governance

Bylaws

ARTICLE I. NAME

The name of the association shall be Simple Living Farmers' Market

ARTICLE II. ELECTION PROCEDURES

One vote per approved vendor application..

If a vacancy occurs on the Governing Board, the remaining Board members shall fill the vacancy by appointment until the next annual meeting at which time membership shall elect someone to complete the remainder of the term.

ARTICLE III. GOVERNING BOARD

The Farmers' Market will be governed by a President, a Secretary and a Treasurer plus two at-large members, elected annually.

ARTICLE IV. ROLES AND DUTIES OF THE MEMBERS AND GOVERNING BOARD

Those vendors who have paid a membership are the voting members and shall set the policies of the organization. This includes setting the rules, location, hours of operation, dues and/or fee structure and membership requirements and enforcement procedures.

The Governing Board shall consist of:

President-shall preside at all meetings, and oversee the management, organization and execution of business of the Market. If the President is unavailable to carry out these duties, another Board member will perform the duties in the President's absence.

Secretary-shall record the minutes of all proceedings of the Market.

Treasurer-shall perform all duties incident to the office of Treasurer and present a complete statement of the financial affairs of the organization to the Annual Meeting.

ARTICLE V. MEETINGS

The Governing Board will set its own meeting times and can call all vendors into session as needed.

The regular Annual Meeting shall be held within one month prior to the opening of the Market in the spring and a season wrap-up meeting will be held within six weeks of the closing of the Market in the fall. The Governing Board will present an Annual Report at the Annual Meeting.

A quorum shall consist of 50 percent of the Governing Board plus one. Decisions requiring a vote will be made by a majority vote of those in attendance.

ARTICLE VI. AMENDMENT PROCESS

These bylaws may be amended by a 2/3 vote of the members present at the Market's meeting.

ARTICLE VII. CONFLICT RESOLUTION

Conflict resolution shall follow these steps:

1. Written documentation regarding the conflict shall be given to the Secretary.
2. The Secretary presents the information to the Board for resolution at a special meeting scheduled at a time other than during Market hours.
3. If the conflict remains unresolved, it must be brought before the membership for open discussion and resolution.

Market Rules

1. Only a vendor who has completed his/her application and paid the \$50 seasonal fee is allowed to sell products on the regular seasonal Market days. The fee required for a one time session is \$15 per session. The fees grant the vendor the use of space needed for their products. This policy will be reviewed annually. The one-time fee can be applied towards the seasonal fee. Fees are non-refundable.
2. No brokering is allowed.
3. Vendors must clean-up waste and refuse for their space.
4. Each vendor is responsible for his/her own setup. All equipment needed for the stall will be the responsibility of the vendor (tables, signs, chairs, scales, etc.). No equipment is furnished by the Farmers' Market. Creativity and cleanliness are encouraged. A porta-potty will be available if needed at a Market location. If electrical power is needed, that must be noted on the market application along with any other special requests.
5. a. Mabel: Hours will be the third Saturday of each month, 8:30 to 11:30 a.m. from June to October.
6. b. Spring Grove: Hours will be the first Wednesday of each month, 4:00 to 7:00 p.m. from June to September plus May 15th. (End time may be changed to 6:00 p.m. at the discretion of the Spring Grove Chamber of Commerce later in the season.)
7. All sales begin at 8:30 a.m. in Mabel and at 4:00 p.m. in Spring Grove. Vendors shall stay for the entire allotted time unless weather conditions would damage their products. Exceptions may be approved with prior notification of a Board member.
8. Vehicles will be parked away from the vendor space unless used as a necessary part of the stall. Limit of one vehicle per stall.
9. There is to be respect shown for each vendor's prices. Pricing is set by each vendor.
10. No music except as approved by the Board will be allowed.
11. Products and items that are produced within a 50-mile radius of the market location will be accepted unless approved by the Board. The products must comply with all rules and regulations as required by the State of Minnesota.
12. General liability insurance has been obtained for the Market. Individual vendors may obtain their own additional product liability insurance.
13. Flea market vendors and craft vendors are welcome. Stall locations to be determined.

14. All items for sale are subject to Board approval.
15. The Board reserves the right to remove a vendor from market participation if Market rules are not being followed, even mid-season, and conflict resolution procedures are not successful.
16. Vendors selling homemade food products are responsible for following the Minnesota Cottage Food Law requirements.
17. Vendors selling products subject to Minnesota State Sales Tax are responsible for following all sales tax requirements.

Spring Grove Farmers' Market 2024 Requirements

Additional guidelines and information **exclusive to** the Spring Grove Farmers' Market hosted by the Spring Grove Area Chamber of Commerce. These guidelines apply **ONLY** to the Spring Grove market location.

Spring Grove Market Dates & Set-Up:

- Spring Grove Area Chamber of Commerce will host Simple Living Farmers' Market in Spring Grove on the first Wednesday of each month from June to September, in addition to Wednesday, May 15 (Syttende Mai week), from 4:00 to 7:00 pm. The fall market hours will be 4:00-6:00 pm. The date that this takes effect will be determined by the Spring Grove Area Chamber of Commerce.
- The "no parking" signs will be placed on the street in front of RockFilter Distillery early in the day. These signs will need to be moved by vendors to block the entrance by 3:30 pm. (The barricades that were previously used are no longer necessary.)
- The Chamber requests that three spots along the front/west side of Maple Drive (corner of Hwy 44 and Maple Drive towards the American Legion) be reserved for the Chamber-scheduled food vendors. The Chamber also has scheduled music every Wednesday of the market from 5:00-7:00 pm. Musicians will typically be set up in the gazebo of the park.

Vendor Parking:

- For the 2024 season (similar to the 2023 season) all vendors are permitted to park on Maple Drive. Vendors are asked to enter from the north side of Maple Drive (the opposite direction of the one-way), park and fill spots from left to right/front to back, leaving three spots open on the west side of Maple Drive for the Chamber-scheduled food vendors to utilize.

Scheduled Music and requested donation:

- Music will be scheduled and paid for by the Spring Grove Area Chamber of Commerce to coincide with the Simple Living Market hours. The Chamber of Commerce requests a donation from the Simple Living Farmers' Market towards the cost of the musicians.

Permitted craft and food vendor items:

- NO product representative booths will be permitted (Ex. Tupperware, Avon, Scentsy).
- NO secondhand merchandise or purchased retail items may be resold at the vendor booths at the Spring Grove Farmers' Market.
- All products at the vendor's booth MUST be "handmade and/or homemade and/or home-grown" by the participating vendor.

Requirements for vendors selling homemade food products:

- All vendors must follow the Minnesota Cottage Food Law requirements which include:
 - You can ONLY sell non-potentially hazardous foods and home-canned pickles, vegetables, or fruit with a pH of 4.6 or below.
 - To reach the correct pH level the product must be either water bath or pressure canned by the vendor.
 - All ingredients and vendor's name and address must be listed on the food item.
 - Vendors must display on either their food products or booth that "These foods are homemade and not subject to state inspection."

Additional rules:

- All vendors are required to wear a shirt, shoes, and pants/shorts during the market hours. This includes during the set-up and take-down.
- NO pre-sales will be permitted prior to the market opening at 4:00 pm.

**These amended requests have been made and approved by the Spring Grove Area Chamber of Commerce board.*

**All vendors participating in the Spring Grove location of the Simple Living Farmers' Market will be required to follow these rules and guidelines. If a vendor repeatedly disregards these rules, they understand that at the discretion of the Chamber of Commerce, they may no longer be permitted to attend the Spring Grove Farmers' Market as a vendor.*

Simple Living Farmers' Market 2024 Vendor Application Form

Rules and regulations of this Market have been established. Please read them as they are requirements we will ask each vendor to fulfill. All vendors are responsible for getting their own applicable product license(s), their own sales tax identification number and for paying their own sales tax.

Name (print): _____

Address: _____ City: _____ State: _____ Zip: _____

Home phone: _____ Cell phone: _____

E-mail address: _____ Sales Tax ID Number: _____

Types of products (check all that apply):

<input type="checkbox"/> Fruits/Vegetables	<input type="checkbox"/> Flowers	<input type="checkbox"/> Plants	<input type="checkbox"/> Baked Goods
<input type="checkbox"/> Preserves	<input type="checkbox"/> Honey	<input type="checkbox"/> Syrup	<input type="checkbox"/> Meat
<input type="checkbox"/> Dairy products	<input type="checkbox"/> Flea Market	<input type="checkbox"/> Crafts	<input type="checkbox"/> Other _____

Vendor fees: \$50.00 for the season for all market locations; or \$15.00 per session (seasonal fee paid in full after three times plus \$5). These fees include market insurance (slip and fall) for the paid vendors. Vendors may also carry their own additional liability insurance for their products.

This agreement must be signed and fees paid before selling any products at the Market.

Please send applications and fees to one of the following: (Checks payable to: Simple Living Farmers' Market)

Becky Selness, Treasurer
44966 State Hwy 44
Mabel, MN 55954
507-493-5092, sbselness@gmail.com

Laurie Wendel, President
10573 Berry Lane
Mabel, MN 55954
507-458-1923, wendellaurie59@gmail.com

I agree with the regulations of this Market and will be responsible for my products as set forth in the regulations. I will bring my products on all Market days during this calendar year, if at all possible.

Signature _____

Amount paid \$ _____

Treasurer's Receipt

Name: _____

Vendor Fee Paid \$ _____ **Date:** _____

Initials _____

2024v.1_3/5/24

Vendor's Receipt

Name: _____

Vendor Fee Paid \$ _____ **Date:** _____

Initials _____